

Aug. 22, 1984

To: USGA Green Section Research Committee

From: Peter LePoer  
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Michigan State University Libraries

#### TGIF PROGRESS REPORT

Progress has been made -- both in the area of establishing and maintaining the O.J. Noer Turfgrass collection, and in providing access to that collection by means of an on-line database.

Detailed further by the Goals and objectives of the TGIF project, this progress is as follows:

**GOAL 1:** Michigan State University will acquire, maintain, and preserve all appropriate printed and processed materials reporting on research related to turfgrass growth, development, and maintenance.

#### Objectives:

- 1.1. The O.J. Noer collection will be established as a separate and distinct collection within the M.S.U. Libraries system.

Status: Plans have been made to bring the collection together on the second floor of the west wing of the main library. The material currently in the GV classification and housed in the east wing will be transferred to the TGIF reading/work room on the second floor of the west wing. This will bring all of the turfgrass material together on that floor. The move should be completed early in September.

- 1.2 A Librarian will be identified to devote part-time each week to the acquisitions of materials for the turfgrass collection.

Status: Developing the collection is part of the responsibility of the project manager, Peter LePoer, who was hired as of July 1.

- 1.3 A network of researchers and practioners in the field will be developed to assist in acquiring the variety of materials for the collection and for inclusion in the Project's bibliographic files.

Status: Little has been done here as of yet. The project manager has met with the members of the USGA Green Section Research Committee, who have promised their help in this regard. Plans include the construction of a "Network" STAR database, which will contain names and addresses of researchers and practioners in the field, and which will serve as a mailing list for communications regarding the TGIF database.

- 1.4 Preservation of the collection, including binding and microforming where appropriate, will be undertaken.

Status: This awaits completion of the move of all material to the second floor, and an ensuing inventory and examination of the collection. This will begin in September.

GOAL 2: Bibliographic access to the expanded O.J. Noer collection will be provided by on-line access to the Project's retrieval system, supplemented by appropriate printed reports.

Status: The library has purchased an Alpha Microsystems computer, and the STAR information retrieval software. The system was installed on Aug. 8, and is now up and running. A record format is now being designed which will best suit the needs of users of the file, and also allow the records to be added to the National Agricultural Library's AGRICOLA database. The project manager, with the library's expert on bibliographic formats, will be traveling to NAL on the 29th of Oct. to work out the details of this cooperative venture.

A full-time clerk has been hired, whose main duty will be data entry. She will begin the first week in September.

Objectives:

- 2.1 All monographs and separate reports currently acquired and selected for the O.J. Noer collection will be abstracted and put into the system.

Status: This awaits the hiring of graduate assistants to begin abstracting and indexing process. They will be hired at the beginning of the Fall Semester.

- 2.2 All articles in the 30 or so technical journals and newsletters devoted to turfgrass information ... will be reviewed regularly for identifying articles to be added to the file.

Status: The same as 2.1.

- 2.3 On a monthly basis, the files and bibliographies of the National Agricultural Library, the commonwealth Bureau, FAO, Biological Abstracts and others will be reviewed and/or computer searched for omissions and for other titles that do not usually report on turfgrass research. Articles so identified will be added to the file.

Status: This process will begin in September.

GOAL 3: Michigan State University Library will provide loans and/or appropriate photocopies to all users who have reason to need access to the turfgrass collections.

Objectives:

- 3.1 Develop procedures to respond within 48 hours for most requests for loans or copies.

Status: In development.

- 3.2 Provide information to potential users on how to access the collection on-line or via U.S. Mails.

Status: A series of guides will be developed and distributed to the individuals in the "Network" database.

- 3.3 Develop a series of guides and bibliographies for the users who will not have on-line access.

Status: It will be possible to print bibliographies directly from the STAR database. A service will be available for users either to request printed bibliographies on particular subjects, or a comprehensive listing of the contents of the STAR database.